

MEETING MINUTES

THE PLACID BAY CIVIC ASSOCIATION BOARD OF DIRECTORS' WORKING SESSION

April 1, 2024

Attendees: Jim Rogers, Treasurer; Daniel Clark; Bob McCarthy, Mario Haggerty; David Roberts; Rich Smail

Absent: Kressha Sprung

Meeting commenced at 6:34 p.m.

Minutes of the March 4 Board Meeting and March 12 Special/Work Boat Ramp Meeting were each reviewed and accepted.

OLD BUSINESS

Jim Rogers provided a brief outline of the Treasurer's report. He will forward the full report to Board members. Mr. Rogers also reported that he is still working on possible alternatives to the current Google phone number assigned to the PBCA.

Mr. Rogers asked **Dave Czako**, the County-Community Roads Liaison to report on roads. Mr. Czako outlined and provided the Board and visitors with maps of the work to be done and timelines on the calendar. He reported that Westmoreland County is the highest developing area in the State of Virginia. Accordingly, with all of the construction being done on new homes the Sanitary District roads in the area are being damaged, but the responsibility lies with the County, as they review and approve all contractors' plans. He suggested to all present at the meeting, that if they have problems with the Sanitary District in their area, they should contact the County Commissioner's office. He reported further that the County is now considering setting up a road fee for new construction; they will also be looking into funding for regular road maintenance, rather than doing road upgrades. Mr. Czako asked that the Board consider nominating someone else to be the County-Community Roads Liaison for the PBCA, as he is resigning his position. *(This position is one that could be considered a paid one through the Sanitary District.)*

Daniel Clark reported that he has not received any bids on the dock sealing project. The Board agreed to give more time to see if bids do come forward to do the work soon, or if a contractor can be asked directly to take on the job.

Bob McCarthy reported that he and David Roberts did some work filling in the boat ramp drop-off with stones. He suggested more needed to be done so that when the contractor does repairs on the dock in the Fall that it will be sufficiently leveled.

David Roberts reported that Dameron re-drafted their proposal with the Boards' updated requests. The proposal is ready to be signed into contract with the PBCA. ***Special thanks to volunteer Tim Minor for all of the work he did to get bids and proposals from contractors and to bring the boat ramp repairs to this final contract!*** Board members addressed concerns that not all of the information requested was addressed in the final proposal. Mr. Roberts agreed to be in contact with Dameron to address the outstanding issues. Board members agreed to re-read and review the proposal by April 15 so that a signed contract for the work to be done in September can be in place as soon as possible.

Mr. Roberts also updated the Board on removal of evasive plants from the shoreline. Volunteers moved the brush piles so they are now ready to burn when weather permits (drier, and less wind) and on a day the Venue is free from rentals. He also reported that the last trees remaining on Crystal Lake were taken down by volunteers, but the stumps remaining need to be cut back.

Richard Smail updated the Board on the cement pipes in Mattox Creek. He and David Roberts marked the area as a hazard with PVC pipe so that they can be seen by oncoming boaters. He suggested he will see if he can get some help from the County to have them removed. Mr. Smail also updated the Board on possible recreational funding for the boat ramp project and indicated that he had spoken with someone with whom there might be some interest. He is waiting for their reply.

NEW BUSINESS

Jim Rogers discussed setting up special meeting/work session to go over Board members' updates to the Bylaws to present to membership at the annual meeting. A special/working meeting is set for Monday, April 15 at 7:30 p.m. He briefly reported to the Board and visitors the need for many areas of update in the Bylaws.

Daniel Clark made a proposal for a rate increase to the cleaning contractor from \$65.00 to \$75.00. Mr. Clark put forth a motion to do so. It was seconded and adopted unanimously by the Board.

Mr. Clark also proposed an deep-clean for the Venue to be done before the annual meeting. The recommended payment for the cleaning contractor would be \$300.00. Mr. Clark put forth a motion to do so. It was seconded and adopted unanimously by the Board. Karen Roberts agreed to write up a contract for the cleaning contractor to coincide with the list of work to be done for each regular cleaning and for deep cleanings.

David Roberts reported on Clean-Up Day scheduled for Sunday, April 7th (rain date Sunday the 14th), beginning at Noon. PBCA will provide trash bags, safety vests, trash pick-up claws. He has an electric power washer, hoses and ladder to work on cleaning the siding. He purchased 20 bags of mulch. Volunteers will need gloves, long pants, etc., as most of the work is outside. Work includes, but is not limited to: litter cleanup of Forest and Lake View Roads; clean siding on Venue; repair horseshoe pits; power wash Venue deck (if possible); mulching the front of the building and other Venue areas; mulching the welcome sign at the entrance to Placid Bay; and trimming bushes around the Venue as needed. Mario Haggerty reported that he will provide a gas power-washer to help clean the Venue deck area.

Mr. Roberts also reported that he is working on a PowerPoint (PP) for the annual meeting. The PP will include pictures of work being done through the years with an emphasis on the need for volunteers. He asked Board members to share any photographs work being done in the Placid Bay Community.

Mr. Roberts also suggested a "meet and greet" of the Board of Directors before the annual meeting begins. The Board decided to hold a "meet and greet" session at 9:00 before the meeting begins at 10:00 a.m. and that the Board will meet in a closed session following the annual meeting.

VISITORS PRESENT:

The following visitors were recognized and presented their comments/suggestions:

Sam Lewis

Todd and Cheryl Porthouse

Walter Randall

Mark Gibson

Donna Bisson asked about when VDOT expects to be working on chipping and retarring the roads in Placid Bay. Mr. Czako reported that VDOT is supposed to begin the process in mid-April.

Yvette Cotier

Jeff Eby

Jack Bamba

Tim and Nancy Minor—suggested that everyone directly contact the County on their flooding concerns

With no more business to address, the Board meeting was adjourned at 7:45 p.m.

Minutes were drafted by Karen Griffin Roberts, Secretary for the Board of Directors